

AGENDA
PUBLIC HOUSING ELIGIBILITY

DAY ONE

- 8:00 **Registration**
- 8:30 **Welcome and Introductions**
- 8:45 **Course Overview**
- Learning Outcomes**
- Program Components**
- Key Relationships
 - Reading Regulations
 - Key Program Documents
 - Intake & Occupancy Cycle
- 10:15 **Break**
- 10:30 **PHA and Family Responsibilities**
- Fair Housing/Reasonable Accommodation**
- 12:00 **Lunch (on your own)**
- 1:00 **Family Type**
- Definition of Family
 - Disabled/Displaced/Elderly
 - Live-in Aide
 - Remaining Member
- Social Security Numbers**
- 2:30 **Break**
- 2:45 **Overview of Noncitizens Rule**
- Factors of Eligibility**
- Income Limits
 - Income Targeting
- 5:00 **End of Day One**

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DAY TWO

- 8:00** **Waiting List Management**
- Initial Applications
 - Organizing Waiting Lists
 - Site-Based Waiting Lists
 - Occupancy Types
- Preferences**
- 10:15** **Break**
- 10:30** **Tenant Selection**
- Income Targeting
 - Deconcentration of Poverty
- Evaluating Final Eligibility**
- Interviews
 - Suitability
 - Screening/Denial of Admission
 - Ineligible Applicants
 - Admissions
 - Offer Systems
 - Informal Hearings
- 11:30** **Certificates of Participation Awarded**
- End of Seminar**
- 12:00** **Lunch** (on your own)
- 1:00** **Review** (Exam takers only)
- 2:00** **Public Housing Eligibility Certification Examination**
(Optional: Exam fee required)
- 4:00** **End of Exam**